

FOOD & BEVERAGE Authorization

Food and beverage services are exclusive within the Niagara Falls Convention Centre.

Exhibitors may distribute food and/or beverage products only with prior written authorization. Unauthorized distribution will incur a loss of revenue fee.

Please complete this form to request authorization for the distribution of food and/or beverage items sourced outside of the Niagara Falls Convention Centre (NFCC).

Authorization Form

Event Details

Event/Show Name:

Distribution Date(s) and Time(s):

Exhibitor Information

Company Name:

Booth Number:

Primary Contact

Contact Name:

Phone Number:

Email Address:

Company Address:

City:

Prov/State:

Postal:

Product Details

Item(s) Being Distributed:

Quantity:

Portion Size:

Method of Dispensing:

Purpose of Distribution:

General Conditions

1. Food and/or beverage items used as **traffic promoters** (including but not limited to: popcorn, coffee, bar service, etc.) must be purchased through NFCC
2. **No cooking is permitted on the show floor**
3. Sample items may only consist of products manufactured, processed, or distributed by the exhibiting company and must be directly related to the purpose of the show
4. Sample size is limited to:

Beverages: maximum of 1 oz / 29 ml
Food items: 1 x 1 inch (2.5 x 2.5 cm) or 1 oz / 29 g
5. All samples must be distributed from the exhibitor's booth
6. Sampling must comply with all applicable local public health regulations
7. Exhibitors are responsible for the removal, pickup, or shipment of any unused food or beverage product following the event
8. Charges will apply for:
 - a) Equipment rental
 - b) Storage, handling and booth delivery
 - c) Kitchen Space
9. NFCC may, at its discretion, permit outside food and/or beverage under special circumstances. Approval is granted on a **case-by-case basis and is subject to a Buyout Fee charged to the Customer**

I have read and understood the General Conditions

I hereby authorize NFCC and Sodexo Live! to perform the service described above and agree to assume complete responsibility for all charges for service.

Authorized Exhibitor Signature

Name of Authorized Exhibitor

Date MM/DD/YYYY