

FOOD & BEVERAGE AUTHORIZATION REQUEST

Food and beverage services are exclusive within the Niagara Falls Convention Centre.

Exhibitors may distribute food and/or beverage products only with prior written authorization. Unauthorized distribution will incur a higher loss of revenue fee. NFCC may, at its discretion, permit outside food and/or beverage under special circumstances. Approval is granted on a case-by-case basis and is subject to a Buyout Fee charged to the Customer. *Please complete this form to request authorization for the distribution of food and/or beverage items sourced outside of the Niagara Falls Convention Centre (NFCC).*

Authorization Form

Event/Show Name:		
Distribution Date(s) and Time(s):		
Company Name:		Booth #:
Contact Name:		Email Address:
Phone Number:		Company Address:
City:	Province/State:	Postal Code:
Outside Vendor Company Name:		
Item(s) Being Distributed:		Quantity:
Method of Dispensing:		Portion Size:
Purpose of Distribution:		
Refrigeration Required:	☐ Y ☐ N	Volume Required:
		# of Access Times:

General Conditions

- Food and/or beverage items used as traffic promoters (including but not limited to: popcorn, coffee, bar service, etc.) must be purchased through NFCC.
- No cooking is permitted on the show floor.
- All Food and Beverage must be distributed from the exhibitor's booth.
- Food and/or Beverage Service must comply with all applicable local public health regulations.
- Exhibitors are responsible for the removal, pickup, or shipment of any unused food or beverage product following the event.
- Charges will apply for:
 - Equipment rental
 - Storage, handling and booth delivery
 - Kitchen Space
 - Refrigeration
- All electrical, water, and drainage requirements must be arranged through Exhibitor Services.
- A booth layout must be submitted for approval.

☐ I have read and understood the General Conditions.

I hereby authorize the above outside vendor company to perform the service described above and agree to assume complete responsibility for all charges for service.

Exhibitor Signature

Name of Exhibitor

Date MM/DD/YYYY

Sodexo Live! Authorized Signature

Sodexo Live! Name

Date MM/DD/YYYY